

CITY OF MENASHA
PLAN COMMISSION
MINUTES
Tuesday, March 7, 2006

The meeting was called to order at 3:30 PM by Mayor Laux.

I. Roll Call

PLAN COMMISSION MEMBERS PRESENT: Mayor Joseph Laux, DPW Mark Radtke, Ald. Mary Ann Mulvey, and Commissioners Catherine Cruickshank, David Schmidt, Norm Sanders, and Dick Sturm

ALSO PRESENT: CDD Greg Keil, AP Beckendorf, Christin Symchych, Scott Groholski, and Jeffrey Mulvey.

II. February 21, 2006 Plan Commission Meeting Minutes

Comm. Cruickshank made and Ald. Mulvey seconded a motion to approve the February 21, 2006 Plan Commission Minutes. The motion carried.

III. Site Plan Amendment – Joel Johnson

AP Beckendorf explained that this item was held over at the February 21, 2006 Plan Commission meeting because of an incomplete submission. Since then, landscaping detail, lot coverage calculations, and drainage information has been added. Tracking pad locations were not submitted in the packet, but were added to the two main aisles going into the new addition. A site photometrics plan will need to be submitted for approval.

DPW Radtke made and Comm. Sturm seconded a motion to approval the site plan amendment contingent upon the submission of a lighting photometrics plan for approval. The motion carried.

IV. CSM – USH 10/STH 114 – Waverly Beach Shell

AP Beckendorf explained that the existing owner owns the large parcel that Waverly Beach Shell currently occupies. The owners would like to sell only the Waverly Beach Shell portion of the property and retain the remnant parcel under their ownership.

Mayor Laux asked why the CSM does not show a city-planned trail. Scot Groholski, of Point of Beginning, stated that a meeting between city staff and the property owners is to be held regarding the trail.

This item was held over.

V. Comprehensive Plan Update – Report on Issues and Opportunities Identification

Mayor Laux asked whether the Plan Commission members had any comments on items submitted in their packets. Comm. Sanders expressed concerns that his comments regarding the need for additional facilities for the disabled were not reflected in the goals and objectives.

Christine Symchych, of Foth and Vandyke, updated the Plan Commission members on the Comprehensive Planning process to date. The focus groups for Housing, Transportation, Land Use and Cultural/Natural Resources have all been completed. Questionnaires were distributed to the Plan Commission members and Ms. Symchych invited them to fill them out and submit their comments to staff.

Comm. Schmidt asked whether the Land Use chapter was complete. Ms. Symchych replied that it was not yet complete, but the focus group has met and work has begun to complete the chapter.

Comm. Schmidt asked that copies of the existing Comprehensive Plan map be made for all the Plan Commission members.

VI. Adjourn

Ald. Mulvey made and Comm. Sturm seconded a motion to adjourn at 3:58 PM.. The motion carried.

Associate Planner

*Respectfully Submitted,
Jessica Beckendorf*